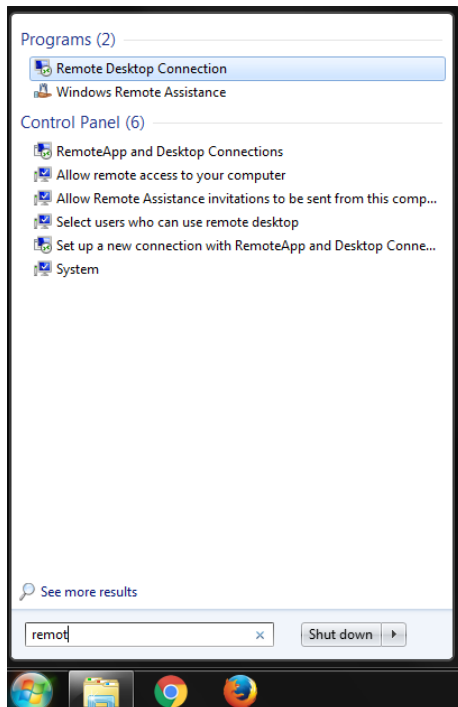


4. Windows Users: How do I access the KLU hosted instance?

To connect to KLU's remote instance, you will need Microsoft Remote Desktop. This is an app that should be pre-installed in most Windows computers.

To check if you have the app installed, type "remote" into your system search window (lower left of your Windows desktop). If you hit 'Remote Desktop Connection', then your computer has the app.



If you do not have the app, please search for the Microsoft Remote Desktop on the Microsoft App Store (links below). It is free to download.

In English:

<https://www.microsoft.com/en-us/store/p/remotedesktop/9wzdnrcfj3ps>

In German:

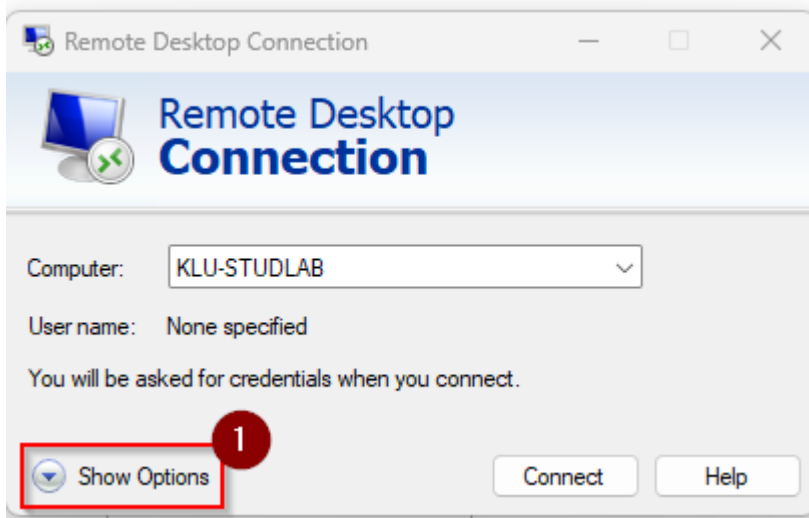
<https://www.microsoft.com/de-de/store/p/remotedesktop/9wzdnrcfj3ps>

After downloading the app, repeat the system search above. Then launch Remote Desktop Connection.

Access to the KLU Hosted Instance

Next steps

- Launch Remote Desktop Connection. You should see an empty field 'Computer'.
- Enter "klu-studlab".

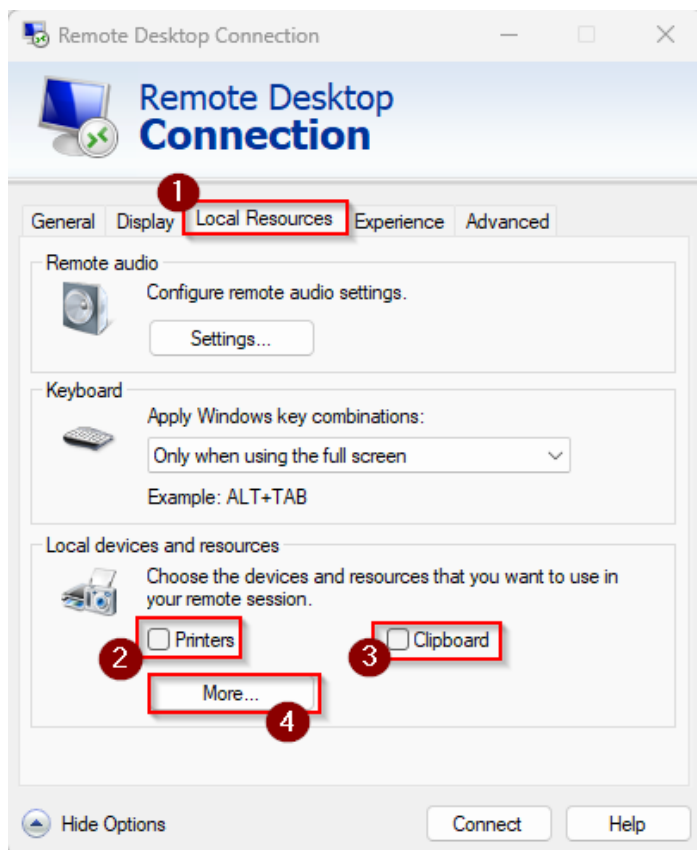


Note:

If you are outside KLU, you must connect via VPN before launching Remote Desktop.

Set up VPN for KLU access. Instructions are on moodle and refer to your login credentials

Click on 'Show Options' in the above dialog and then the tab 'Local Resources' below.



Do the following:

1. Check 'Clipboard'
2. Uncheck 'Printers'

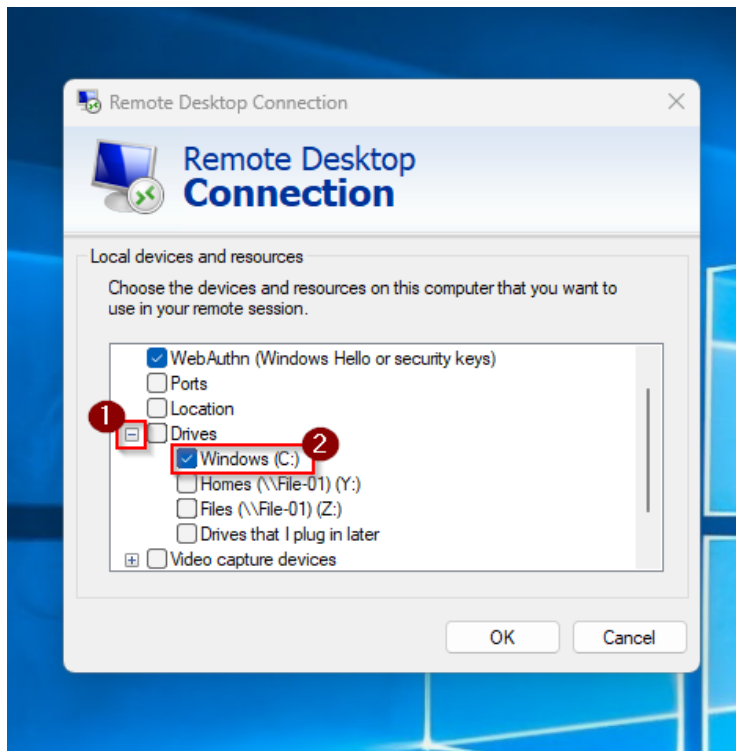
When you connect to the KLU remote desktop, this setting will allow you to Copy & Paste files between the local volume on your computer and KLU's remote instance.

You may not be able to use quick-keys (Cntrl+C, Cntrl+V), but Copy & Paste from menus will work.

3. Click 'More'

Access to the KLU Hosted Instance

When you click 'More', you will see the below dialog.



Do the following:

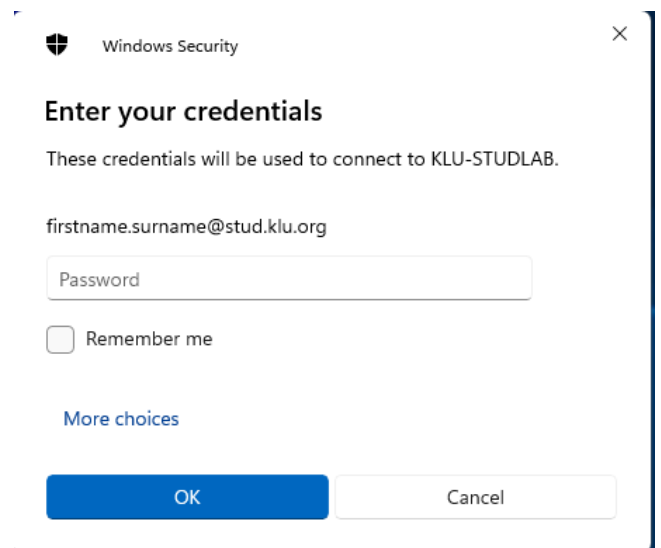
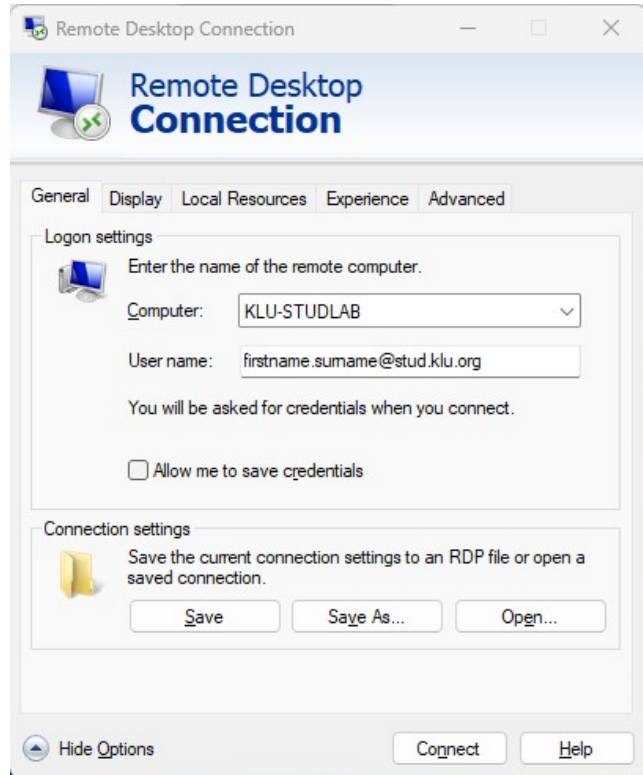
1. Check your local volume. It is probably your C drive.

2. Click 'OK'.

When you connect to the KLU remote desktop, this setting will allow you see and access your local volume from within KLU's remote desktop. This is another way to move files between the local volume on your computer and KLU's remote instance.

The local drive is always: *NAME* (C:) for example Drive (C:) or in our screenshot Windows7_OS (C:)

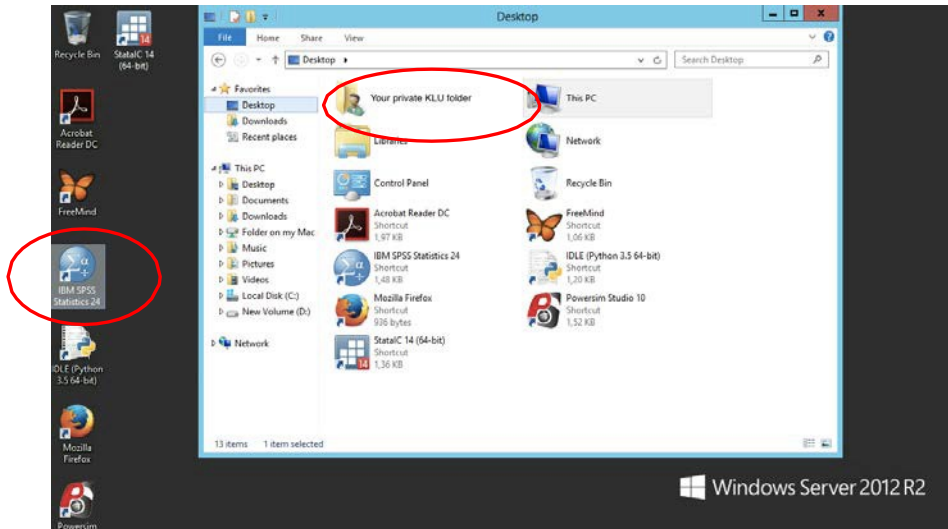
3. Return to the 'General' tab and click 'Connect' to connect to KLU's remote instance. Enter your password.



Access to the KLU Hosted Instance

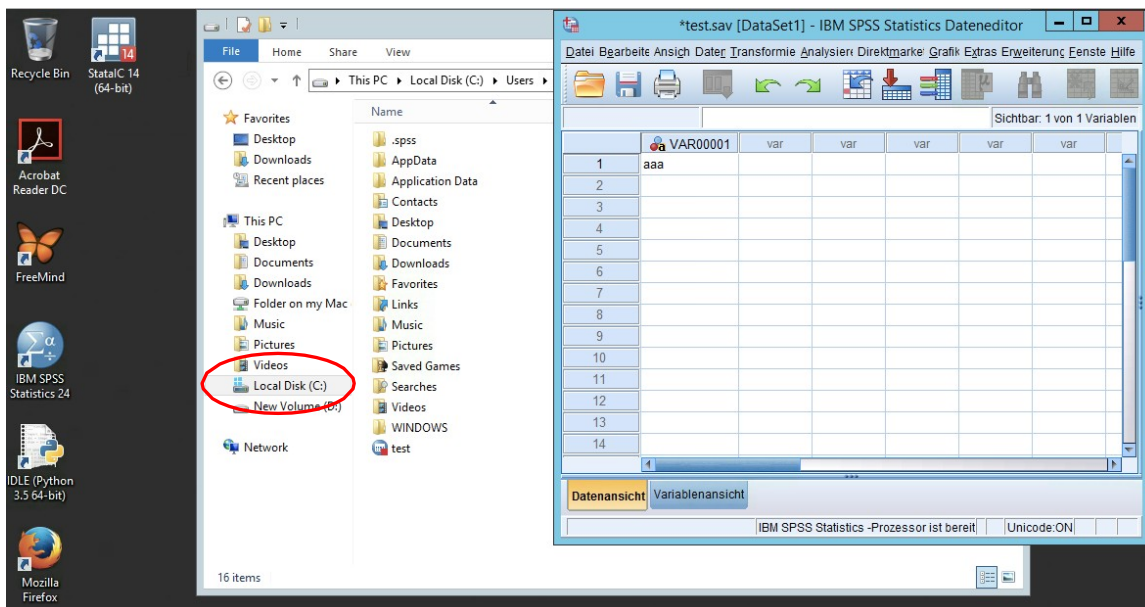
When you connect to the KLU remote instance, a Windows desktop will display. On the desktop is an alias for the application. Double-click on it to launch it.

When you create files, you can save them to the remote desktop. Each KLU student has a private folder in KLU's servers. You can save up to 20 GB inside your folder, and it cannot be accessed by others, unless they have your login information.



Alternatively, you can transfer files between the remote desktop and your local computer.

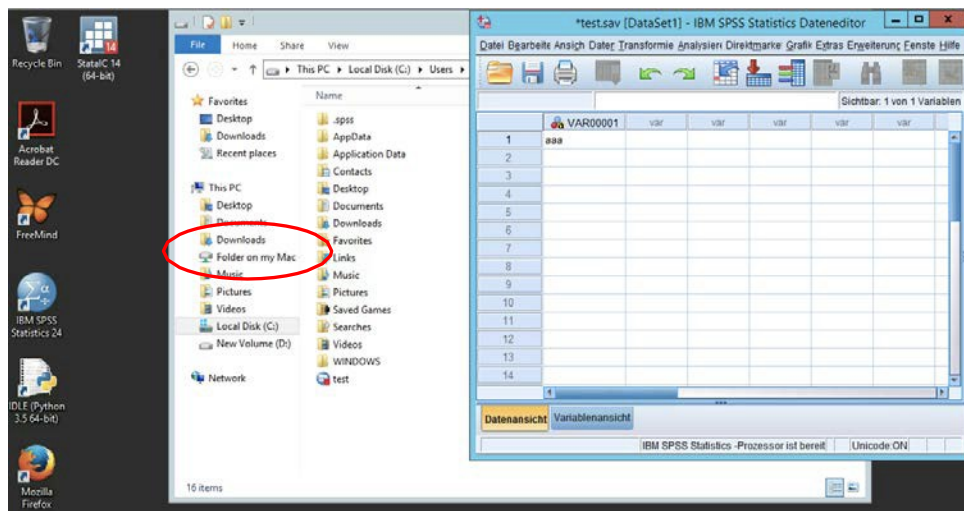
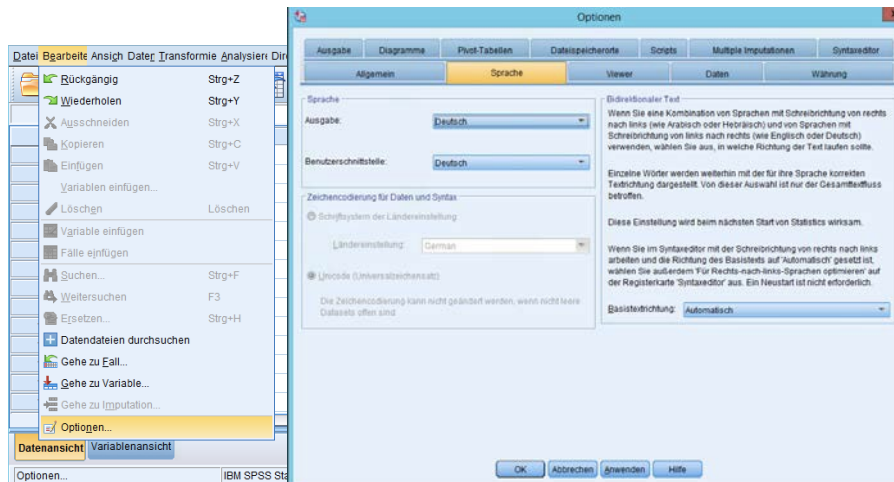
If you checked your local drive while configuring Remote Desktop Connection (see above), then you should see your local drive in the remote desktop. You can move files in that local drive to the remote desktop; and you can drag files on the remote desktop into your local drive.



5. The hosted instance of SPSS is in German. How do I change the language?

In SPSS, select: Bearbeiten / Optionen, and in the dialog, select the 'Sprache' tab.

Set your desired language in both drop-down menus and click 'OK'. Click 'Ja' to confirm changes.



6. Can I access the hosted instance of SPSS via iOS or Android?

Probably yes. Microsoft Remote Desktop exists for these platforms, so it should be possible. However, we have not tested it.

7. What other software is on the KLU hosted instance, and can I use it?

In addition to SPSS, the KLU hosted instance has installed such software as PowerSim and Visio. You can use these applications, just as SPSS. For a complete list of software on the hosted instance, see KLU IT.